

Minutes of January 3, 2017
Hanson Public Library Board of Trustee Meeting
Hanson Public Library
132 Maquan St. Hanson, MA 02341

In attendance: Jen Hickey, Corinne Cafardo, Joanne Estes, Linda Wall, Dianna McDevitt & Gret Lozeau.
Guests – Antonia Leverone & Town Administrator Michael McCue.

Jen called the meeting to order at 6:32PM.

Linda made a motion to accept the minutes of the October 25, 2016 meeting. Motion seconded by Dianna. Minutes for October 25, 2016 were unanimously approved. Gret asked if we received the State Aid. Jen confirmed we had and Toni let us know it was \$5,476.30 which is down 12% from last year. Toni will look into this. Also, Nancy did meet with Mike McCue to discuss the painting and expansion. Mike will get in touch with the contractor for the roof first as the building is leaking.

REPORTS – none

OLD BUSINESS – none

NEW BUSINESS – After much discussion with Mike he concluded he needs to speak with the Union for Toni's contract as she has been covering Nancy's work. He also needs to ask about the union staff assisting with the Reference Librarian's duties if she becomes the Acting Library Director.

Library Director Posting – after some discussion Linda made a motion to let the Library Board of Trustees to appoint Karen Stofler as Acting Library Director. Contingent upon appropriate satisfaction of all requirements – wage & personnel bylaws & appropriate Union CBAs as determined by the Town Administrator. Seconded by Joanne. All in favor.

Library Director's Job Description – needs some more updating per several Trustees per recommendations from the MBLC. The selectman will vote on the Director's Job Description. Mike said the interview process would include 1-2 members of the Library Trustees. Recommendation goes to the Board of Trustees & Board of Trustees votes on the Library Director position.

Press Release – Mike will write a statement from Jen for the Acting Library Director announcement.

FY18 Budget Proposal – tabled for now. Toni is working with town accountant, Todd Hassett.

FY18 Capital Improvement Plan – Toni would like the building checked for air quality and mold. Jen mentioned replacing the carpet.

Memorial Recognition of Nancy Cappellini – Toni informed us the staff as well as the Trustees would like to name the children's room after Nancy. Gret made the motion to memorialize Nancy Cappellini, our past Library Director, by naming the children's room the Nancy Cappellini Children's Room. Joanne seconded the motion. All are in favor. There will be a dedication ceremony.

Corinne made a motion to adjourn the meeting at 7:56PM. Dianna seconded it. All in favor.

Submitted by Corinne Cafardo, Secretary