

Minutes of January 17, 2017
Hanson Public Library Board of Trustee Meeting
Hanson Public Library
132 Maquan St. Hanson, MA 02341

In attendance: Jen Hickey, Corinne Cafardo, Joanne Estes, Linda Wall, Dianna McDevitt, Gret Lozeau & Karen Stolfer. Our guest was the Town Administrator, Michael McCue.

Jen called the meeting to order at 6:33PM.

Linda Wall made a motion to accept the minutes of the January 3, 2017 meeting. Motion seconded by Joanne Estes. Minutes for the January 3, 2017 were unanimously approved. Linda Wall asked we add in the section named Memorial Recognition of Nancy Cappellini that the Trustees would also like the Children's Room to be named after Nancy. The update has been made.

REPORTS – none

OLD BUSINESS

Library Director Posting – Linda Wall presented the Job Description for the Trustees review. Corinne Cafardo made a motion to accept the Library Director's Job Description. Linda Wall seconded the motion. All are in favor.

Mike McCue will meet with the selectman/Wage & Personnel Committee to have the Library Director's Job Description approved. Linda Wall made a motion to have Mike McCue post the position internally as soon as possible for two weeks. Joanne Estes seconded the motion. All are in favor.

FY18 Budget Proposal - is still being finalized. Mike McCue will budget for gas & electricity as costs are going up. He will probably go with the PPA – Purchase Power Agreement.

FY18 Capital Improvement Plan – No updates for 2018. Trustees will revisit this topic in 2018 for 2019.

NEW BUSINESS

Air Quality Concerns – Karen Stolfer mentioned complaints from the staff – irritated eyes, scratchy throats. There are moldy books. Ceiling tiles have been replaced. Mike McCue reminded us the library is responsible for Period Maintenance. This is part of the Facilities Budget. Karen Stolfer will document, email Mike McCue & copy Merry.

Roof Repairs – Per Bob Curran, Building Inspector – the roof doesn't need repair. The siding needs to be repaired as it is leaking. We have 60K available which includes the necessary painting. Bob Curran will get the necessary estimates needed for the repairs. Malcolm Hession, Custodian has been painting the columns in the front of the building however the columns are rotting. This needs to be addressed.

Compensation for Acting Library Director – Gret Lozeau asked what the compensation for the new director would be. Linda Wall provided us with a survey of area library’s salaries. Linda Wall would like the salary range in the posting. Mike McCue suggested \$1,000.00 per week as Acting Library Director. After some discussion, Corinne Cafardo made a motion to compensate Karen Stolfer \$1,000.00 per week while Acting Library Director. Gret Lozeau seconded the motion. All are in favor.

Antonia Leverone will also get additional funds per hour for all the work she did filling in for Nancy Cappellini during her illness.

Dianna McDevitt made a motion to adjourn the meeting at 7:49PM. Linda Wall seconded the motion. All are in favor.

Submitted by Corinne Cafardo, Secretary