

Minutes of September 12, 2017  
Hanson Public Library Board of Trustee Meeting  
Hanson Public Library  
132 Maquan St. Hanson, MA 02341

In attendance: Jen Hickey, Linda Wall, Dianna McDevitt, Joanne Estes, Karen Stolfer, Gret Lozeau & Corinne Cafardo.

Jen Hickey called the meeting to order at 6:04 PM.

Linda Wall made a motion to accept the minutes of August 8, 2017 meeting. Motion seconded by Dianna McDevitt. The motion passed with all in favor.

Reports & Statistics – Karen Stolfer reported there is increasing use in Overdrive. The library had an additional 24 patrons between July & August 2017. The Financial Report for State Aid is a work in progress.

Building & Maintenance – Karen Stolfer reported she met with Mike McCue, Bob Curran & Mary Collins. At this time it is recommended covering the current siding with new siding & repairing the columns. The windows will stay the same with matching vinyl trim. Bob Curran consulted with John Connelly, a siding specialist, regarding the siding options for the building.

The current Library/Senior Center Sign is on hold for the time being.

Karen Stolfer reported the usage of electricity will need some discussion as the cost is up but the usage is down.

Karen Stolfer is still waiting to hear from Hanover Glass concerning the window replacement in the Community Room. Karen Stolfer also mentioned she checked with the Fire Department regarding the placement of the fire alarms. The lift is available from the school. The installation will be completed in November 2017.

Staffing - Karen Stolfer is reviewing the staff's schedules to prepare for the October Special Town Meeting.

Programming & Services – there was an additional cost of \$10 per computer for installation & set up. Linda Wall made the motion to pay the \$150 additional expense. Joanne Estes seconded the motion. The motion was accepted by all.

Cultural Council Grants – Karen Stolfer will ask the Cultural Council to cover the following programs for the library: Scott Jameson – summer program and museum passes.

Policy Update – Jen Hickey made the motion to accept the revised Community Room Policy. Linda Wall seconded the motion. The motion was accepted by all.

Other Business – Jerry Thompson, Chief of Hanson Fire Department will provide the Library/ Senior Center with a temporary defibrillator as the battery in the current one is not working. He will write an article for the Town Meeting for the Library/Senior Center to get a new defibrillator.

Planning & Design Grant Update – Karen Stolfer hopes to meet with Mike McCue next week. Karen sent Mike a list of qualifications other libraries have used.

HPL Foundation Updates – Discussion for the foundation updates is tabled for this evening's meeting.

Library Program Updates – Karen Stolfer reported the Art Show will take place in November with the winners being announced at the 12<sup>th</sup> Annual Library Open House on November 18, 2017.

Date of Next Meeting – to be held on October 24, 2017 at 6:30PM.

Linda Wall made a motion to adjourn the meeting at 7:51 PM. Corinne Cafardo seconded the motion. The motion passed with all in favor.

Submitted by Corinne Cafardo, Secretary

List of Handouts

Agenda

Minutes of August 8, 2017

Check Outs of Print Materials & Overdrive Materials

Supplement Budget – Article 2

SAILS Library Network Invoices

Scott Jameson flyer

Hanson Public Library – Senior Center Community Room Policy