

**TOWN OF HANSON
REQUEST FOR PROPOSALS
LIBRARY FACILITY ASSESSMENT**

Addendum

Q: If selected for this Library Facility Assessment, will the awarded firm be eligible or ineligible for any future building design study or full designer services project(s) for the Hanson Public Library?

A: The contract for the Library Facility Assessment and the contract for any future architectural services related to an MBLC construction grant are two different RFPs in accordance with procurement law. The firm retained to do the Library Facility Assessment cannot have any clause in their contract that states they will be retained for post-award work. No architect for post-award work can be retained on a municipally-funded project of over \$1.5 million before an OPM is retained. As long as procurement law is followed, the architectural firm remains eligible for any phase of work.

Q: Please confirm whether you will pursue an MBLC grant using the findings from this project.

A: We plan to pursue an MBLC grant in the 2023-2024 grant round.

Q: Please confirm whether there are existing drawings of the building and, if so, in what format.

A: Plans are available in paper format. The Library is unable to confirm if the plans available are the most recent plans. Any and all plans at our disposal will be made available.

Q: Please confirm that you have records of the instances of water infiltration.

A: We have some records and photos of water infiltration. Any and all information at our disposal will be made available.

Q: Based on our understanding of the project scope, we believe the focus is on a feasibility study to consider expanding the existing building or possibly designing a new building. Please confirm and comment on the level of detail you anticipate for the facility assessment. Is the goal of the assessment to have a clear understanding of any existing building challenges? Or do you require a detailed itemization of all building elements with conditional rankings and replacement costs?

A: We are looking for a condition assessment as defined in 605 CMR 6.02 and described in 605 CMR 6.06 (6)(c)(3). We would also like to engage for additional services of a detailed itemization of all building elements with conditional rankings and replacement costs. No design work is to be done as part of this Library Facility Assessment.