

Joint Meeting
Library Building Committee and Board of Library Trustees
Minutes of the September 30, 2025 Meeting
Hanson Public Library
132 Maquan Street, Hanson, MA 02341

Trustees Meeting Began Prior to Joint Meeting with Building Committee

In Attendance for Library Trustees: Dianna McDevitt, Pam French, Linda Wall, Corinne Cafardo and Karen Stolfer, (not in attendance: Teresa Santalucia and John Papp)

Call to Order

- Corinne Cafardo called the Board of Library Trustees meeting to order at 5:31PM.

Approval of Minutes

- Linda Wall made a motion to accept the minutes of the August 26, 2025 meeting. Pam French seconded it. Motion passed 3-0, with 1 abstaining and 2 members not present.
- Linda Wall made a motion to accept the minutes of the September 16, 2025 meeting. Pam French seconded it. Motion passed 3-0, with 1 abstaining and 2 members not present.

Director's Report

- Statistics – Refer to the handout.
- Financial – Refer to the handout.
- Programming – Refer to the handout.
- Overview of October 2025 programming – Refer to October 2025 calendar sheet. Percy is bringing back Storytime to Go take-home kit (like the book box already offered for teens and adults.) There are many exciting new programs in store for this coming month including the return of the Music in the Library featuring Gordon Engelgau Jazz Trio, Adopt a Reading Buddy Pizza Party and Sleepover and the Holiday Gift Sale, sponsored by the Hanson Public Library Foundation.
- Building/Maintenance – Refer to the handout. Jude has started painting the Community Room and will also be replacing damaged ceiling tiles and waxing the floor.
- Other – Refer to the handout. The library welcomed the newest employee, Averyl Clemons who started on September 15, 2025 as our new Circulation/Customer Service Assistant.

Unfinished Business

- October Town Meeting Article – The Library's article is number 16 on the warrant. Karen will be prepared with the infographic Tom Hickey designed and staffing and hours statistics from area libraries compiled by Linda.

New Business

- Adult Programming – Linda brought up this topic to ask the library to consider scheduling more adult programming, particularly self-directed or staff-led, and to determine how many in person vs take and make. Maybe survey some participants at the adult programs for suggestions. Some of the programs currently are costly - are there other ideas that can be passive (self-directed) or staff-led that are similar to the Teen/Half Day Hangout programs. The teen programs such as the tastings have been very popular with the kids. Can the library come up with some suggestions of new ideas? Karen is concerned they may need to cut back on some of the paid programming in order to do the work to pull it off.

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- Capital Improvement Projects for Town – Karen explained that the town has hired a consulting firm to handle capital project plans and she is meeting with them on October 7th. Everyone agreed to submit the following projects for inclusion on the matrix:
 - building renovation / construction
 - carpet replacement
 - septic replacement
 - HVAC replacement

Date of Next Board of Library Trustees Meeting

- Tuesday, October 28, 2025 at 6:45 pm

Begin Joint Meeting of Trustees and Building Committee

In Attendance for Library Trustees: Dianna McDevitt, Pam French, Linda Wall, Corinne Cafardo and Karen Stolfer, (not in attendance: Teresa Santalucia and John Papp)

In Attendance for Library Building Committee: Pam French, Corinne Cafardo, Linda Wall, Pat Faiella, Melissa Valachovic, Tony DeFrias and Karen Stolfer (not in attendance: Teresa Santalucia and Tom Hickey)

In attendance via Zoom: From Oudens Ello - Matt Oudens, Jennifer Wilson, Marika Kobel; From P3 - Mark Champagne

Call to Order

- Corinne Cafardo called the Library Building Committee meeting to order at 6:31PM.

Approval of Minutes from September 16, 2025

- Pat Faiella made a motion to accept the minutes of the September 16, 2025 meeting. Melissa Valachovic seconded it. Motion passed 5-0, with 3 members not present (2 voting members, 1 non-voting member).

Project Updates and Review of Building Layouts from P3 and Oudens Ello

- Matt Oudens sent Option 2 to MBLC and got the following comments back:
 1. Concern about perceived prioritization of outdoor space over program space.
 2. Courtyard disrupts flow of building, creating inefficient circulation & sightline issues.
 3. Welcome Desk not connected to Staff Workroom and far from Adults
 4. Distance of Community Room from rest of library and main entry
 5. Individual Study Rooms difficult to supervise
 6. Separation / security between Senior Center and Library (prevent uncontrolled access)
 7. Specific comments about certain adjacencies; desire for bathrooms on perimeter wall
- There is concern if only 2 staff members are working, may need 3 staff.

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- The L Option and the Bar Option both give the opportunity for solar panels on the back of the current library building.
- Mark Champagne feels the MBLC oversteps at times. He liked option 2 and doesn't agree with the MBLC's opinion of the enclosed reading garden. He thinks this concept gives patrons a feeling of being secure and safe in that area.
- Tony suggested a combination of the L and the Bar option.
- Karen would prefer to have the children's section and children's librarian closer to the main staff / adult area for collaboration. Matt is concerned that moving the Community Room further away also moves the largest restrooms further from staff supervision.

Project Marketing Updates

- Karen provided the following update on where things stand with marketing the project:
 1. Website is live
 2. Melissa set up social media accounts
 3. Flyers were handed out at Hanson Day
 4. Karen will ask Matt about his short presentation at Town Meeting
 5. Informational MBTA flyer Karen created will be put into book holds and at desk
- The Committee discussed the timeline created by Teresa Santalucia and had the following suggestions:
 1. Provide updates at every Select Board meeting since we no longer have a local newspaper. Meetings are streamed to get to a larger audience. If can't attend in person, send something to be read at the meeting.
 2. Make use of WHCATV Whitman Hanson Cable Access TV

Date of Next Building Committee Meeting

- Tuesday, October 14, 2025 at 6:30 pm

Adjournment of Board of Library Trustees

- Corinne made a motion to adjourn the meeting at 7:55PM, seconded by Pam French. Motion passed 4-0, with 2 members not present.

Adjournment of Library Building Committee

- Corinne made a motion to adjourn the meeting at 7:55PM, seconded by Pat Faiella. Motion passed 5-0, with 2 members not present.

Attachments:

Draft Minutes from August 26, 2025 Hanson Board of Library Trustees meeting
Draft Minutes from the September 16, 2025 Hanson Library Building Committee meeting
Director's Report dated September 30, 2025 which includes Statistics, Financial, Programming, Programming Statistics, October 2025 Calendar of Events, Hanson Loves the Library flyer, Spreadsheet with Area Libraries – Hour and Staff Comparisons for October Town Meeting.