

Joint Meeting: Board of Library Trustees & Library Building Committee
Minutes of the October 28, 2025 Meeting
Hanson Public Library
132 Maquan Street, Hanson, MA 02341

Trustees Meeting Only Begins

In Attendance for Library Trustees: Dianna McDevitt, Pam French, Linda Wall, Corinne Cafardo and Karen Stolfer, (not in attendance: Teresa Santalucia and John Papp)

Call to Order Board of Library Trustees

- Corinne Cafardo called the Board of Library Trustees meeting to order at 5:32PM.

Board of Library Trustees Approval of Minutes from October 20, 2025

- Corinne made a motion to accept the minutes of the October 20, 2025 meeting. Linda seconded it. Motion passed 4-0, with 2 members not present.

Director's Report

- Statistics – Refer to the handout.
- Financial – Refer to the handout.
- Programming – Refer to the handout.
- Overview of November 2025 programming – Refer to November 2025 calendar sheet. Planning for programming in November is challenging with the Thanksgiving holiday time, yet the library has planned a kid's cooking class, a Reiki program, hang-out with a therapy dog for the teens, plus many Thanksgiving related stories and crafts. Library tours for the building project will start in November to be held on the first Saturday of the month at 10AM running until May 2026. Open House this year will be extra special as the Foundation will be celebrating its 20th anniversary!
- Building/Maintenance – Refer to the handout. Charlie and Jude are addressing more leaks in the Community Room which caused damage to a fire sensor, though that has been replaced. Jude finished painting the Community Room and it looks so bright and fresh. Next up is the Director's office.
- Other – Refer to the handout. The Hanson Community Christmas program has started and the library will be a drop-off location. The tree has been put up with tags being added. Jude built a great collection box for the lobby. Also, the library is doing some rearranging of furniture to create several distinct seating areas and is shifting some collections to make room for expanding collections and to put heavily used collections into more prominent shelving.
- Staffing Update – Karen is working with Kevin Donovan, who is covering for Lisa Green as Interim Town Administrator, on getting staff the extra hours that were approved at Town Meeting and opening the library until 5:00PM on Wednesdays. Increased hours will go to circulation and children's staff. Karen is still working on implementing substitute staffing.

Draft of FY27 Action Plan

- Karen provided a draft of the FY27 Action Plan which is due to the MBLC by December 1st. The Board will vote on it at a subsequent meeting.
- Karen received the FY27 budget information today, and learned that it will be due December 5th.

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Joint Meeting Begins

In Attendance for Library Building Committee: Corinne Cafardo, Pam French, Melissa Valachovic, Tom Hickey, Pat Faiella, Tony DeFrias, Teresa Santalucia, Linda Wall, and Karen Stolfer
Also in attendance: Matt Oudens, Marika Kobel, and Jenni Wilson (virtual) from Oudens Ello; Dan Pallotta (virtual) and Mark Champagne from P3.

Call to Order Library Building Committee

- Corinne called the meeting to order at 6:01PM.

Library Building Committee Approval of Minutes from October 20, 2025

- Corinne made a motion to accept the minutes from October 20, 2025. Pam seconded. Motion passed 6-0 (Melissa was not yet present – arrived 6:02PM).

Project Marketing

- Pam provided the Committee with an update on the project marketing. We will request P3 print 500 bookmarks. Pam reviewed talking points that can be used when speaking about the project to community groups. Committee members will let Karen know if there are any groups they can reach out to. Karen will send our draft of the first newsletter to P3 and ask about a timeline. It will also be added to the website and posted to social media. Rob from WHCA TV will be recording the first PSA at the library on Monday, November 3rd.

Building Layouts from Oudens Ello

- Matt presented another variation of the hybrid scheme for the Committee to review. He also showed a long bar option. The Committee continued discussions about the footprint, shape of the building, and internal adjacencies and ultimately which option to choose.
- (Building Committee) Corinne made a motion for the Library Building Committee to make a recommendation to the Board of Library Trustees to move the project forward with the hybrid option with the possibility of making modifications and subject to review and comments by the MBLC. Pat seconded. Vote: Corinne-yes, Pam-yes, Melissa-yes, Pat-yes, Tom-yes, Teresa-no, Linda-no. Motion passed 5-2.
- (Trustees) Corinne made a motion for the Trustees to accept the recommendation of the Library Building Committee and to approve the hybrid option. Pam seconded. There was discussion regarding the fact that Trustee John Papp was not present and that Trustee Dianna McDevitt hadn't been aware prior to the meeting that she would be asked to vote on this motion. Corinne withdrew her motion and it was decided that the Trustees should hold another meeting on Saturday to vote on the recommendation.

Adjournment of Board of Library Trustees

- Corinne made a motion to adjourn the meeting at 8:11PM. Pam seconded. Motion passed 5-0, with 1 member not present.

Adjournment of Library Building Committee

- Corinne made a motion to adjourn the meeting at 8:12PM. Pat seconded. Motion passed