

Joint Meeting: Board of Library Trustees & Library Building Committee
Minutes of the December 2, 2025 Meeting
Hanson Public Library
132 Maquan Street, Hanson, MA 02341

In Attendance for Trustees: Corinne Cafardo, Pam French, Linda Wall, Teresa Santalucia (virtual), Karen Stolfer;
Absent: Dianna McDevitt, John Papp

In Attendance for Building Committee: Corinne Cafardo, Pam French, Linda Wall, Teresa Santalucia (virtual),
Melissa Valachovic, Pat Faiella, Karen Stolfer; Absent: Tom Hickey, Tony DeFrias

Others in Attendance: Mark Champagne from P3 (virtual); Matt Oudens, Marika Kobel, and Jenni Wilson from
Oudens Ello (all virtual)

Call to Order Board of Library Trustees

- Corinne called the meeting to order at 6:34 pm.

Call to Order Library Building Committee

- Corinne called the meeting to order at 6:34 pm.

Approval of Minutes from November 18, 2025 (Board of Library Trustees)

- Pam made a motion to accept the minutes of the November 18, 2025 meeting. Linda seconded. Motion passed 4-0 (2 members not present).

Approval of Minutes from November 18, 2025 (Library Building Committee)

- Pat made a motion to accept the minutes of the November 18, 2025 meeting. Melissa seconded. Motion passed 6-0 (1 voting member not present).

Building Project Marketing Update

- Pam updated the Committee on the status of marketing materials. The bookmarks are being placed in holds to be picked up and have also been placed around the library. Two newsletters have gone out and the third is scheduled for this week. Two more are planned for December. Pam asked people to share the community quotes that the Foundation posted on their Facebook page. She mentioned that we should start reaching out to local groups soon. Linda asked about having something read at upcoming Select Board meetings.

Discuss General Project Updates, Plan Revisions, and Exterior Building Materials

- Matt and Marika made a presentation on building layout refinements, in particular with regard to collection size. There is not enough room to fit the adult collection as specified in the Building Program without using many 7-foot high shelves. Karen said she was able to work with the MBLC on reducing the numbers since some of the ones in the Program were too inflated. The MBLC generally recommends libraries plan for 20-30% collection growth. This is still a work in progress though.
- The Committee had previously expressed interest in having an outdoor covered area added for adults. Matt presented three options but noted that he does not particularly like any of them. He believes this feature is not necessary and would be very difficult to incorporate architecturally. The first option was a covering along the new lobby area, the second a covered area in the middle of the green space, and the third a porch off the back of the current Community Room. The Committee was mixed – with some strongly in favor of a covered area and some feeling it's unnecessary.

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- Matt presented three options for exterior building materials: 1) red brick with natural wood, 2) buff brick with natural wood, and 3) green stained wood siding. The red, buff, and green were pulled from the existing building's color scheme, although the green would be lightened and the existing building's siding painted to match. The Committee seemed to favor the red brick or green wood options. It was noted that brick would be more expensive up front but would require less maintenance than wood.
- Matt asked about the generator, which doesn't show in his documents since it was installed after he was last here for the Facility Assessment. Karen will send him the generator specs.
- Marika provided a summary of her meeting with town officials, which included two people from the Fire Department, the Town Planner, and the Building Commissioner, to discuss stormwater, septic, and parking. The biggest concern is determining how the library should be classified for zoning and occupancy purposes as this greatly affects the number of parking spaces we'll be required to provide. There is some ambiguity in the Town's by-laws regarding this.
- Matt explained what remains to be done for the application submission. The next meeting date was set for December 16th. Teresa asked the Committee about the process going forward, mentioning that we should vote on outstanding matters such as whether to recommend a covered adult area outside, and that the full Board of Library Trustees also need to vote on such recommendations from the Committee. The plan is to have a full member meeting of both bodies on the 16th to accomplish this if possible.

Adjournment of Board of Library Trustees

- Corinne made a motion to adjourn the meeting at 8:49 pm. Linda seconded. Motion passed 4-0 (2 members not present).

Adjournment of Library Building Committee

- Corinne made a motion to adjourn the meeting at 8:49 pm. Linda seconded. Motion passed 6-0 (1 voting member not present).