

Joint Meeting: Board of Library Trustees & Library Building Committee
Minutes of the December 4, 2025 Meeting
Hanson Public Library
132 Maquan Street, Hanson, MA 02341

In Attendance for Trustees: Corinne Cafardo, Pam French, Linda Wall, Teresa Santalucia (virtual), Karen Stolfer;
Absent: Dianna McDevitt, John Papp

In Attendance for Building Committee: Corinne Cafardo, Pam French, Linda Wall, Teresa Santalucia (virtual), Pat Faiella, Tom Hickey, Karen Stolfer; Absent: Melissa Valachovic, Tony DeFrias

Others in Attendance: Dan Pallotta and Mark Champagne from P3 (both virtual)

Call to Order Board of Library Trustees

- Corinne called the meeting to order at 6:36 pm.

Call to Order Library Building Committee

- Corinne called the meeting to order at 6:35 pm.

P3 Presentation About the Grant and Project Process

- Dan discussed the article needed for the May 2026 Town Meeting warrant for the project appropriation and a debt exclusion question on the ballot. He stressed that only the Select Board can vote to place the debt exclusion on the ballot. He has already had an initial conversation with the Town Accountant about our project. As OPM, his firm has been working on arranging for the survey and geotechnical report required for the application submission. The survey is expected today (Dec 4th) and the geotechnical report on Friday (Dec 5th). He said that Matt hopes to be done with his work by Dec 22nd.
- The Committee explained to Dan that there was concern about the Town Administrator signing the contract without providing her with any advance notice. Dan will call Lisa tomorrow (Dec 5th) to discuss the matter with her.

Letter to Select Board About Building Project and May 2026 Town Meeting

- The Committee was also concerned about that status of communication with the Select Board and ensuring they are updated about our project and aware of next steps. Earlier today (Dec 4th) Dan provided a draft of a letter to send to the Select Board.
- Tom made a motion to authorize Karen and Corinne to work with P3 on any necessary correspondence to bring about a meeting with the Select Board. Pat seconded. Motion passed 6-0 (1 voting member absent).
- Teresa mentioned that we should have a detailed timeline to give to the Select Board. Dan said he would provide one by the following morning.

Adjournment of Board of Library Trustees

- Corinne made a motion to adjourn the meeting at 7:41 pm. Pam seconded. Motion passed 4-0 (2 members not present).

Adjournment of Library Building Committee

- Corinne made a motion to adjourn the meeting at 7:41 pm. Pat seconded. Motion passed 6-0 (1 voting member not present).