

Joint Meeting
Library Building Committee and Board of Library Trustees
Minutes of the December 30, 2025 Meeting
Hanson Public Library
132 Maquan Street, Hanson, MA 02341

In Attendance for Board of Library Trustees: Dianna McDevitt, John Papp, Corinne Cafardo, Linda Wall, Pam French, Teresa Santalucia*, and Karen Stolfer

In Attendance for Library Building Committee: Corinne Cafardo, Pam French, Linda Wall, Pat Faiella, Teresa Santalucia*, and Karen Stolfer; Absent: Tom Hickey, Melissa Valachovic, and Tony DeFrias

**Remote participation*

Virtual Attendance Information:

<https://meet.google.com/vdv-afhk-aex>

Or dial: 9305-702-260 PIN: 866 533 749#

Call to Order

- Corinne Cafardo called the Board of Library Trustees meeting to order at 6:32PM.

Call to Order

- Corinne Cafardo called the Library Building Committee meeting to order at 6:32PM.

Approval of Minutes

- Corinne Cafardo made a motion for the Board of Library Trustees to accept the minutes of the December 16, 2025 joint meeting. Linda Wall seconded it. Motion passed 6-0 (all members present).
- Corinne Cafardo made a motion for the Library Building Committee to accept the minutes of the December 16, 2025 joint meeting. Pat Faiella seconded it. Motion passed 5-0 (2 voting members absent).

Ratify Submission of MPLCP Level of Design Application

- Corinne Cafardo made a motion for the Library Building Committee to accept and present to the Board of Library Trustees for approval, the MPLCP Level of Design Application submitted on 12/28/2025 as amended with changes sent to the Library Building Committee on 12/30/2025. Seconded by Pat Faiella. Motion passed 5-0 (2 voting members absent).
- Corinne Cafardo made a motion for the Board of Library Trustees to accept the MPLCP Level of Design Application as accepted by the Library Building Committee on 12/30/2025. Seconded by Pam French. Motion passed 6-0 (all members present).

Adjournment of Library Building Committee

- Corinne Cafardo made a motion to adjourn the Library Building Committee meeting at 6:35PM. Seconded by Pat Faiella. Motion passed 5-0 (2 members absent). Meeting adjourned.

Director's Report

- Director's Report – Refer to the handout. We received notice we were certified for state aid.
- Statistics – Refer to the handout. Linda asked if we can review our adult programming and the statistics from 2025 specifically.

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- Financial – Refer to the handout.
- Programming – Refer to the handout. Karen provided an overview of December 2025 programming.
- Draft of Calendar of Events January 2026 – Refer to the draft calendar sheet. Karen summarized the offerings, which include a virtual college planning program.
- Building/Maintenance – Refer to the handout. Charlie Baker informed Karen that one of the HVAC units had a significant failure when one day there was a very cold day in the library. He will try to get it repaired but it's still being investigated.
- Other – Refer to the handout. FY27 Action Plan was submitted to the MBLC. The Library is planning an expansion of the Library of Things in January with purchase of some new items including more yard/party games, tech equipment, and educational/learning items for kids.

Unfinished Business

- Update on Staffing Hours Increase – Waiting on Town Counsel and the Union as there may need to be contract changes made. Linda inquired if the new staff member would be able to spend any time on adult programming and Karen said that time would free up for Hanley to focus more on adults instead of children.

New Business

- New Staff Computer & Laptop – Hanley's computer is old and a new one would keep all staff computers on the staff network and allow her to print to the staff printer (she is currently using the public printer).
 - Linda Wall made a motion to purchase the staff computer as described in the attachments for a cost of \$1,106.34. John Papp seconded. Motion passed 6-0 (all members present).
 - Linda Wall made a motion to purchase the laptop as described in the attachments for a cost of \$1,623.56. Corinne Cafardo seconded. Motion passed 6-0 (all members present).
- Renewal of Online Booking System: Assabet Interactive – Corinne Cafardo made a motion to renew the Assabet Interactive contract for \$3,050. John Papp seconded. Motion passed 6-0 (all members present).
- Water Dispenser (Waterlogic WL50) – The Library doesn't currently have a public water fountain, but the public has expressed interest in one. The Waterlogic dispenser would be for use by the public and staff. The cost is \$289 for installation and \$59.99 per month for 63 months. Teresa asked if there would be any issue if we needed to cancel the contract due to the library building project. Linda also suggested looking at alternate companies to compare pricing and length of contracts. We will review again at the next meeting.
- Floor Scrubber (Tennant CS5) – Cost is \$2,698 and this would be a shared expense with the Senior Center. Since it can't be used on carpet and the Senior Center would get more use out than the Library, Karen will discuss with Mary at the Senior Center how the cost may be split.
- Town Report Article – A draft was presented. Karen requested suggestions for changes be sent to her so that it can be voted on in January 2026.
- 2026 Trustees Meetings –Corinne made a motion to approve the dates of the Trustee Meetings for 2026 as listed on the handout. John Papp seconded. Motion passed 6-0 (all members present).

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- 2026 Closings & Changes to Hours – John Papp made a motion to approve the closing dates and the changes to the Library's regular hours as listed on the handout. Pam French seconded. Motion passed 6-0 (all members present).
- Library Director Evaluation – Corinne will be sending out the Library Director Evaluation form on 1/2/2026, please return by 1/16/2026 with comments. Karen will share accomplishments with the Trustees in advance.

Date of Next Board of Library Trustees Meeting

- Tuesday, January 27, 2026 at 6:45 pm

Adjournment of Board of Library Trustees

- Corinne Cafardo made a motion to adjourn the meeting at 7:02PM. Seconded by Dianna McDevitt. Motion passed 6-0 (all members present). Meeting adjourned.

Attachments:

Trustees Agenda 2025-11-18

Draft Minutes from Joint Meeting on December 16, 2025 Hanson Board of Library Trustees meeting

Draft Minutes from Joint Meeting on December 16, 2025 Hanson Library Building Committee meeting

Director's Report dated December 30, 2025 which includes

- Agenda
- Minutes from December 16, 2025
- Director's Report
- Statistics November 2025
- Financial November 2025
- Programming November 2025
- Calendar of Events January 2026
- Program Feedback Survey
- Staff Computer Quote w/ Installation (\$1,106.34)
- Staff Computer Specs
- Laptop Quote w/ Installation (\$1,623.56)
- Laptop Specs
- Assabet Interactive Renewal (\$3,050)
- Waterlogic WL50 Water Dispenser Spec Sheet (\$289 one-time installation fee; \$59.99/month for 63 months) [See also <https://www.waterlogicdealers.com/water-dispensers/wl50>]
- Tennant CS5 Floor Scrubber Spec Sheet (\$2,698) [See also https://www.tennantco.com/en_us/1/machines/scrubbers/product.cs5.micro-scrubber.2116281.html]
- Draft of 2025 Town Report Article
- 2026 Proposed Trustees Meetings
- 2026 Proposed Closings & Changes to Hours